

Data Governance Council (DGC) Meeting Minutes

Date 11/13/2025 Teams; 2:00 PM

Information about DGC: [WVU Data Governance Council | General | Microsoft Teams](#)

Attended	Title	Name
	Associate Vice President for Institutional Data and Analytics	Lisa Castellino-Gergich (Chair)
X	Executive Director for Infrastructure and Operations, ITS	Steven Watkins (Vice Chair)
X	Senior Associate Vice President for Finance	Barbara Weiss
X	Associate Provost for Curriculum and Assessment	Louis Slimak
X	University Registrar	Joshua Imes
X	Interim Chief Information Security Officer	Lee Lawson
	Sr. Associate General Counsel	Abigail Wolfe (Ex-Officio)
X	Director of Benefits and Compensation Administration	Rebecca Meyer
	Chief Financial Officer, WVU Institute of Technology	Amy Alton
X	Data Governance Lead, Institutional Data and Analytics	Jeffrey Witt
X	Director of Data Engineering, Information Technology Services	John Loeffelbein
	Associate Vice President Research	Sheena Murphy
X	Chief Budget Officer	Dixie Paletta

Next Meeting:

Next Meeting is: December 8th, 2025 2:00 PM Teams:

Agenda:

1. Update on the usual suspects
 - a. Workday progress- Jeff
 - b. Data retention progress- Jeff
2. Student data model project- Michael, Steve, and Jeff
3. **Standing agenda item**- Open the floor for cross domain issues- proposed resolution and next steps

Notes:

Workday Implementation

- Need for clear access control design
 - Data stewards will be engaged in the upcoming month.
 - Focus on HCM and Finance modules.
- The team discussed concerns about cross-domain access (student, finance, HR) and avoiding siloed data.
 - Jeff will pass along this concern to James Gorman
- Emphasis on Identity and Access Management (IAM) and security for sensitive roles.

Email Integration Challenges

- The team discussed the persistent issues between **HSC and main university systems**.
- Complexity due to mixed faculty roles and medical system requirements.
- Steve identified that there are no immediate solutions.
 - ITS is taking an ongoing cautious approach.

Data Retention Project

- Goal: Retain necessary data to meet legal and regulatory requirements, reduce storage costs, and consolidate data from legacy systems as Workday and WRAP replace them.
 - Data not being impacted from Workday and WRAP implementations are currently out of scope.
- Retaining data according to Legal and operational requirements vary (some data must be kept indefinitely).

- Next steps: **Catalog needs** (how frequently do these data needed to be accessed) and select appropriate storage solutions.
- Risk highlighted: Avoid losing data that may be needed later.

Student Data Model

- Objective: Build a **trusted, integrated architecture** to support predictive analytics and strategic goals.
- Current state: Fragmented systems (Banner, MAP, etc.).
- Plan:
 - ✓ Identified ~18 data tables and 700+ elements.
 - ✓ Defined, labeled, and classified data (FERPA, GLBA compliance).
 - Use **Snowflake Star Schema architecture** (raw → integrated → consumption).
 - Advantages to this architecture
 - Single version of truth
 - Near real time analytics
 - Tighter controls on data access
 - Timeline: Raw data by Dec 2025, formatted by Mar 2026, dashboards by Summer 2026.
- The team discussed challenges:
 - Aligning definitions across domains (student, HR, finance).
 - Avoid replicating Banner's issues in Workday and Snowflake.
 - Ensure flexibility for future corrections.

Major Concerns & Action Items

- **Cross-domain governance:** Prevent siloing and ensure interoperability.
- **Data classification:** Apply privacy standards early in the process.
- **Decision-making speed vs. accuracy:** Avoid "one-way doors" that lock in poor configurations.
- **Future-proofing:** Plan for iterative improvements and stakeholder engagement.

Next Meeting: December 11th at 2:00